

ACADEMIC SENATE  
EXECUTIVE COMMITTEE  
MINUTES  
FEBRUARY 11, 2025

Approved 3-4-25

11:30 AM - 12:50 PM

MH-141

Present: Childers, Gradilla, Jarvis, Kanel, Kleinjans, Mallicoat, Swarat, Valdez, Wood  
Absent: Milligan

**I. CALL TO ORDER**

Chair Jarvis called the meeting to order at 11:30 am.

**II. APPROVAL OF MINUTES**

➤ M/S/P (Kleinjans/Swarat) Motion to approve the January 28<sup>th</sup> minutes. Minutes passed.

4.1 EC Minutes 1-28-25 (draft)

4.2 EC Minutes 2-4-25 (draft) - *forthcoming*

**III. TIME APPROXIMATE**

12:00 PM - 12:10 PM

Topic: Policing of Students

Presenter: Chief Frisbee

- Chief Frisbee joined the Executive Committee meeting to discuss policing of students in buildings after hours.
- (Jarvis) The Provost reached out to me; he is going to come at 12:15 pm to join you in this discussion regarding permits in the buildings after hours.
  - (Chief Frisbee) Ok, he can talk more about it when he comes. But as for right now, it's each college to do this how they deem fit. We can continue with that, or if this group decided that it needs to be more cohesive across the board, having the same type of permitting, which is something that we can talk through.
- (Jarvis) We invited you here because we heard that there were students being asked to show cause for being in a building after hours. But we never quite knew what after hours meant, whether that was 5:00 pm or 10:00 pm, because we have classes that go till 9:45 pm.
  - (Chief Frisbee) After hours is gauged from, and this has been in place even before the interim TPM, roughly 10:00 pm to 6:00 am. With the understanding that some classes do stay a little bit late, with the understanding that we have special events that go late sometimes, and with the understanding that we have special hours, Library is 24 hours for special times.

How we've done this historically is we have Community Service Officers (CSOs), student workers that go around and lock up all of the buildings. Unfortunately, right now all of our buildings are not electronic systems where they have a schedule that locks the exterior doors, which is a goal of ours long term. We're already having conversations with VP Porter and talking about moving towards that, for the exterior doors of every building to eventually be on an automatic locking from 10:00 pm to 6:00 am.

But in the meantime, it's the students that lock the buildings up. When they're locking them up, they also go through the buildings and do a walk through. We often times find people that have no affiliation and shouldn't be here after hours. But there's no there's no way to tell who's who. So, we've had recent conversations on this last year, their demeanor is extremely important on how they're approaching folks.

Basically, we've trained them to just simply ask, we're locked up the building and we just need to double check if are you a student, staff, or faculty? For staff or faculty is just the Titan card, electronic Titan card, or some other means. Many of our faculty, if they didn't have their card on them or it's not electronic, they've even googled it and show that picture next to their bio. So, staff and faculty, that's it, we don't need to know why you're there. You justified being staff or faculty on the premise that's not our responsibility, we just need to know that people in the building after hours are affiliated. For students, we still don't need to know why they're in the building, just need to know that they're students. For students, they do have to have permission. They historically here at the university have permission from their faculty member, staff member, or whoever has jurisdiction or ownership of that room, office, classroom, or unit. We only ask do you have permission?

Different colleges have handled this differently. Arts recently came out with a new format that they shared with us, and other colleges issued cards. Others have just used emails where the faculty emails the student and on there, the only information we need to know is that faculty member gave that approval, the classroom or building that they're allowed to be in and the dates. If it's for the whole semester for the whole semester, that one e-mail, that student can hold on to. I defer completely to you all here on how to manage that, what's best for your areas, and least impactful providing that.

Our student workers as they go through and lock up, also my unarmed Campus Safety Specialists also support this at times and are doing walk throughs and then the officers do come in. Just last night we had somebody that refused to leave, wasn't affiliated, wasn't student, staff, or faculty should not have been in the building and refused to leave. So, we went through that tiered. You they leave, there's no further action.

- (Valdez) From what I heard in that meeting, it was that students are being stopped before 10:00 pm, as early as 7:00 pm. They were specifically asked to show a yellow slip, so they weren't given an option of, an e-mail or whatever else to show that they have permission. And none of the faculty that worked with these students had ever heard of a yellow slip. When they inquired about it, they were just told we were told for this building, a yellow slip. So, the concern was there's multiple departments that work in this building, and so if one's requiring something and we're not, how does that get implemented? When they try to track down and speak to other folks in that building, they still couldn't place who made this mandate for this unknown yellow slip.

My suggestion would be something university wide. I understand there are safety issues, and we do need something, but something university wide so that there's no confusion when there's multiple folks sharing a space in a building.

- (Chief Frisbee) I did hear that after that meeting about the yellow card and I did go back to just make 100% sure that my team, while they're out there, is not asking for a specific type of card or permission but simply asking if you're a student and if you have something that shows that you have permission to be here.

As far as the targeting, I've asked and directed that we should be asking everybody after hours unless there's a student who has already been contacted and known specifically and have seen that that permission that day or that week.

As far as having one system in place, I defer to all of you, and we fully support if that's the direction that you want to go. But at the same time, don't want to just implement something that's not going to work for everybody. So, I really refer to your judgment, expertise on that, a support you in any way that you're actually going.

As far as the 7:00 pm, it's after 10:00 pm and if anybody comes across any of my team asking anybody do you have permission before 10:00 pm, I would really appreciate a call so I can address that and hold that person accountable. That's not our policy or protocol unless we receive a call about a disturbance that's completely different than this.

- (Kleinjans) One thing we do independent of whether there's going to be a campus wide policy is having a write up where we could tell everyone the policy for each college or building, so people know what the policy is, because that might be helpful. Because I would imagine in Business, it's probably very different than in buildings where there's a lab.
- (Chief Frisbee) I after this meeting that we're having today, I planned on doing an education campaign as a reminder. With that campaign, I was going to remind the Deans to please reach out to their areas and have that conversation regarding this and for social media, as a reminder for students.

ASI works with us on these type of social media announcements, they'll put it on there as social media as well. For Student Affairs, they would post a reminder on the student portal. As a reminder, if you're here after hours please check with your faculty or staff member for permission.

- (Gradilla) I think it needs to be, not necessarily college based, but building based. We already have emergency building marshals for evacuations, so something similar to that. It'd be also good if we do formalize this at a building level, any of the offices or units that already know where a lab, a computer lab, or an art studio lab is going to have people here after hours, it would be good to have an index of that. As a department or faculty need temporary access, then it would be good to let the Dean's know that students are going to be here after hours.

At my daughter's school, and I see this at all the K through 12, kids show IDs to get into campuses now. My wife, who works at Community College, the exterior doors when it's after hours they need key card to get in, so their ID serves as a key as well. Those are little things in terms of the future, I think it would make sense. As citizens of the campus, we need to be proactive in the safety of the campus, but not where people are being interrogated unnecessarily.

Q: (Kanel) How are your officers and CSOs vetted for political views that don't abide with the non-racist focus of our campus and or political tendencies towards enjoy ICE procedures? How re they vetted for those kinds of things?

A: (Chief Frisbee) We've gone through a training, all of the officers, the unarmed full-time staff, as well as my administrative staff. We have all gone through the Chancellor's training as well as holding briefings and trainings on our response.

As far as get for the evening checks, the only thing they're asking from students is their ID and the permission, whatever that permission is.

Q: (Kleinjans) Do you have any idea how many students are actually on campus after 10:00 pm?

A: (Chief Frisbee) From 10:00 pm - 11:00 pm, we have more students, faculty and staff that are still here. From 11:00 pm to midnight, it's far less; midnight after we have a handful of folks here.

- (Provost) We can check the on campus portal logins.

Q: (Kleinjans) Are there are a lot of students on campus at night that are homeless? Is that part of why they are here and trying to be in the building, because they don't have a place to go?

A: (Chief Frisbee) Not a lot, but we have come in contact with a couple of students in the past and we work with them and directly connect them with our care team they can go through basic needs and other services that are here. We've found mor students in the cars than we find in the buildings after hours.

Q: (Kanel) Would you let them stay in their cars in the parking lot?

A: (Chief Frisbee) For that night, but we share with them this isn't a place to stay overnight. But that initial night who knows what's happened at home or elsewhere. And as the President said, we give grace that first night so they can get connected to resources. That night we're giving them all the resources and we share with them the place to eat and stay overnight.

Q: (Jarvis) A question that has arisen is the idea of notifications somehow when we know that certain federal officers may be on campus. Is that possible, what does that look like? We have heard about some K through 12 schools doing this, letting a message go out. Where are we with the idea of something like that?

A: (Chief Frisbee) There are two premises. One is they take the aspect that any Homeland Security, ICE, DEA, any of those federal agencies are here on campus and they're here for a non-enforcement issue, whether it's they're invited to present in a class, or whether they're at a career fair. Any time I become aware of that, I do share that information with John Beisner and his team. And John Beisner has been working with Cecil Chik and others to share that information at a very targeted level, at the Dreamer Center and the others. So, that is already in place.

If we had enforcement action, I don't think I would know about the enforcement action until it's actually occurring from a federal agency because they know about SP54, they know about the limitations and the boundaries that have been placed on enforcement in the State of California, as far as making those notifications. If I know ahead of time, again, I will share that with John Beisner so that the university was aware and could have conversations and make sure of appropriate notifications. But the reality is I probably wouldn't know.

But if you see something like we have on the news where it's a group of federal agents that are here, you're probably going to see from me a safety message, one of our emergency safety messages that say police action. Please stay away from this area, this building. I wouldn't necessarily put immigration because I may not know immediately that it's immigration versus criminal, but I would put police action and I don't want what the university in a position that looks like myself or the university is trying to obstruct, intervene in their system.

#### **IV. CHAIR'S REPORT**

- Regarding the email that I sent out regarding the hiccup with Curriculog, we will add the new program proposals to the February 20<sup>th</sup> AS agenda as a consent calendar item once we receive the memo.

#### **V. PROVOST REPORT – 12:30 PM**

- (Jarvis) We would like to follow up on you with students in buildings after 10:00 pm. What we're hearing is that it's very hodgepodge. Its individual faculty doing emails, some colleges are saying if it's not a yellow card, it doesn't count. There're kind of all over the map.

Q: Is there a way we can do some sort of campus way to do it? Not that the CSOs would demand that you have that, but that if there was a central thing that maybe faculty and Deans could use, it might help clarify things for students.

A: (Provost) We can actually develop a pretty simple system that faculty and the staff can put names on the list to identify the student that is going to be after hours for the building or vicinity, and the police can access it. We can also include faculty offices and who's in those offices. I will talk with Chief Frisbee.

- Two things I wanted to bring to your attention. One is, all these federal government grant issues that has been coming out of NIH, NSF. Binod sent something out last week and there's two important things. One, we need two people to submit their work in as soon as possible because we can draw on it today, but you never know when you can draw on it tomorrow. The other thing, we don't want people to stop working, so continue your work, don't stop work until we get a stop order.

Also, I asked the Deans to look into which of these research grants are impacting RTP and how do we start mitigating those? We have faculty members in HHD that were told that they have to pull the publications out they are submitting for articles. So, those are the kind of things we're trying to get around ahead of time to see what happens.

I talked with Binod and 70% of our \$58,000,000 grants are the federal government, so that's going to be a huge impact.

- The Executive Committee went into Executive Session.

#### **VI. STAFF REPORT**

- We have started the election process for the CSU Senate seat.
- (Jarvis) We have to write our processes, when we do the Bylaws, for how we elect the lecturer elector. The system level set up is all 22 campuses are going to elect a person to the Electoral College, then they are going to pick the three lecturers. Every campus gets one representative, so we got to move the process.

We are emailing ASCSU to figure out the date they need us to tell them who our elector is. The only date we have seen is June 1<sup>st</sup>, I don't know if we can have the selection a little bit later.

#### **VII. COMMITTEE LIAISON REPORTS**

7.1 ASI Board [Jarvis], T, 2-4-25, 1:15 - 3:45 PM, TSU Legislative Chambers

- No report submitted.

7.2 Diversity & Inclusion Committee [Kanel], T, 2-4-25, 1:00 - 2:00 PM, PLS-256

- Committee met hybrid with quorum.
- Minutes reviewed and approved.
- Brief discussion about the use of "DEI" on campus. Pell grants are main focus for Cecil when determining how to proceed with this matter.
- Immigration resources were distributed.
- The issue of campus police stopping students in the Science building in evening came up. They are concerned about this practice and want us to talk with chief.
- Worked on UPS 210.001: Many revisions were thoroughly discussed. Almost done with it.

- 7.3 International Education Committee [Gradilla], W, 2-5-25, 11:00 AM - 12:00 PM, PLS-299
- No report submitted.
- 7.4 Faculty Development Center Board [Valdez], F, 2-7-25, 9:30 - 11:00 AM, PLS-256
- The board met this morning. The director gave her usual updates on FDC programming. One new shift was celebrating faculty all year rather than on one day, so faculty who were recognized for outstanding scholarly work are being highlighted on social media and digital displays across campus. The board then reviewed and approved the FEID call and rubric.
- 7.5 Graduate Education Committee [Wood], F, 2-7-25, 2:00 - 4:00 PM, MH-141
- Announcements:
    1. [Certificate in Supporting Graduate Students of Color](#) (Project upGRADS)
    2. 2025-2026 Tuition Fee Waivers
    3. [Titan Grad Slam](#) and [CSU Grad Slam](#)
    4. Graduate and Professional Student Appreciation Week - April 7-11
    5. [Graduate Equity Fellowship](#)
    6. Spring & Fall 2026 Application Cycles
    7. The Giles T Brown and Lynn Winter grad awards will be due March 28<sup>th</sup> so the committee can review and discuss at the April meeting.
- 7.6 Faculty Research Policy Committee [Kanel], T, 2-11-25, 9:00 – 10:00 AM, MH-141
- Met in person.
  - Provost and Deputy Provost attended and presented PowerPoint slides about research funding and assigned time amongst colleges.
  - Some issues about need to disaggregate assigned time from release time were discussed.
  - Each college funds assigned time for research differently and it appears that reporting of assigned time for various activities is not universally reported accurately. Some of this may be due to the digital forms not allowing specific reporting from certain departments.
  - The Provost office will work on a new process for this to allow for more accuracy in reporting assigned time.
  - The FRPC committee requested that the Provost mandate that colleges create policies to ensure faculty receive assigned time for research activities. The committee will create guideline for the colleges to follow and work with Provost office and office of research.
  - This was all done a reaction to the UPS on workload related to research which emphasizes that faculty are mandated to engage in research to keep their jobs but are not automatically compensated after the first two years of being hired.

## VIII. UNFINISHED BUSINESS

- 8.1 Revisions to UPS 210.007 - Appointment of Administrative Personnel
- 8.2 Revisions of UPS 210.500 - Procedures: Search Committees for Administrative Personnel
1. Revisions of UPS 210.500 - Procedures Search Committees for Administrative Personnel - clean copy
- 8.3 VP Search Committee
- 8.4 Revisions to UPS 100.000 - Academic Senate Constitution
- Exec voted to extend the meeting by 10 minutes.
  - Chair Jarvis excused himself from the discussion and vice-chair Mallicoat chaired the meeting for this discussion.
  - Executive Committee continued discussing UPS 100.000.

## **IX. NEW BUSINESS**

- 9.1 Revisions to UPS 100.600 - Establishment of University Departments
  - Kristin volunteered to work on wording for a PRBC challenge, and the wording for simultaneous referrals.
  - Exec agreed to refer the document to UCC for more input.
- 9.2 Revisions to UPS 100.605 - Policy on Administrative Restructuring of Academic Programs
  - (Kleinjans) Lines 20-25: there is wording that should not be capitalized.
  - (Kleinjans) Line 31: add the word "be".
  - This document will be added to the next AS agenda as a new business item.
- 9.3 General Committee Senate Nominees
- 9.4 Statements of Opinions
- 9.5 Revisions to UPS 400.020 - Undergraduate Project and Thesis
- 9.6 Revisions to UPS 411.100 - Curriculum Guidelines and Procedures: Courses
- 9.7 Recission of UPS 450.100 - Policy on Extended Education
- 9.8 New UPS 210.006 - Search Committees for Administrative Personnel - (Discussion item)
- 9.9 UPS 411.601 - Policy on Academic Internships - (Discussion item)
- 9.10 Strategic Plan UPS Pain Point Survey - (Discussion item)
- 9.11 CSU Generative AI Committee Report - (Discussion item)
- 9.12 GEC Recommendations to remove barriers to Graduate Student Success - (Discussion item)
- 9.13 Peer Review Panel - Range Elevation Appeal Process - (Discussion item)
- 9.14 Process for electing ASCSU Lecturer Electorate - (Discussion item)
- 9.15 UPS 420.105 - Right of Non-Compliance, Risk Activities - (Discussion item)
- 9.16 Voting List Part-time Constituency - (Discussion item)
- 9.17 UPS 411.200 - GE Guidelines and Procedures: New and Existing Courses - (Discussion item)
- 9.18 New UPS XXX.XXX - Tenure-Track and Tenured Faculty Workload

## **X. MEMBER ITEMS**

## **XI. ADJOURNMENT**

- M/S/P (Childers/Swarat) Meeting adjourned at 1:05 pm.